



Church Street Cumberland Presbyterian Church in America

228 Church Street, Northwest

Huntsville, Alabama 35801

Phones (256) 536-0922/536-0971 ♦ Fax (256) 536-6344

Website: www.churchstcpca.org

Email address: secretary@churchstcpca.org

Mitchell M. Walker, Sr., D. Min., Pastor-Teacher

APPLICATION FOR EMPLOYMENT

Please respond to all questions and do not leave any response space blank. If you do not believe that a response is applicable, enter "not applicable" (N/A) in the blank. Use additional paper to respond if necessary.

PERSONAL

Name _____ Date _____
Last Maiden First Middle

Address _____ Apt. No. _____

City _____ State _____ Zip Code _____ Phone (H) _____ (W) _____

Social Security # _____ - _____ - _____ Date of Birth _____ Place of Birth _____

Position applying for: _____ Date of availability: _____

Minimum length of commitment _____ Church Affiliation: _____

Do you have friends or relatives presently or formerly employed by or volunteers of the Church? Yes _____; No _____; If yes, please identify by name and relationship. Use back of form for additional names.

Name _____; Relationship _____; Employee _____; Volunteer _____

Name _____; Relationship _____; Employee _____; Volunteer _____

Name _____; Relationship _____; Employee _____; Volunteer _____

Have you previously applied for employment with or worked for the Church? Yes _____ No _____ If yes, please list the date(s) of employment. _____; _____; _____; _____;

EDUCATION

High School

Name of School _____ City/State _____

Years Completed (Circle) 1 2 3 4 Did you graduate? Yes _____ No _____ Year last attended _____

College University/Technical or Vocational

Name of School _____ City/State _____

Years Completed (Circle) 1 2 3 4 Did you graduate? Yes _____ No _____ Year last attended _____

Course of Study and Degree, if any _____

Do you have any special skills, training, apprenticeship, or extra curricular activities that would apply to the job for which you are applying.

Please describe below any additional education, training or qualifications which you possess which you believe may assist the Church in evaluating your application.

Do you consider yourself a positive role model? Yes _____ No _____

Please provide the names and phone numbers of three personal references not related to you.

Name	Home Phone	Work Phone

Because the Church cares for our members, including our children, and desires to protect the, we ask you to please answer the following questions. We understand the following questions are personal and we will protect your privacy.

Are there any health related reasons, including those that are physical or mental, that might keep you from effectively working with children or that might cause a potential harm to the public? Yes _____ No _____

Have you ever been convicted or plead guilty to any crime during your lifetime? Yes _____ No _____

If yes, please explain: (attach a separate page, if necessary) _____

Have you ever been known by any other name? Yes _____ No _____ If yes, please all other names (including maiden name)

Would you be willing to be fingerprinted? Yes _____ No _____

If you have a disability or impairment, describe or demonstrate how with or without reasonable accommodations you would be able to perform job-related functions.

If you were personally a victim of child abuse, we require that you make this information known to the Church Street Pastor under whose leadership you will serve. Admitting you were a victim will not automatically disqualify you from service. Your confidence will be respected and appreciated.

EMPLOYMENT HISTORY

List your present job first, or most recent job if you are now unemployed and then all others in reverse chronological order. List all former employment. (Use additional sheets if necessary)

Employer #1

Name _____

Address _____

Telephone _____; Your job title _____

Name and phone number of supervisor _____: Salary rate per year _____

Your date of hire _____; Your date of termination _____; Work performed _____

Reason for leaving _____

How many days did you work after giving notice of leaving? _____

Were you ever disciplined, warned or counseled about your job performance, attendance or any other work-related matters by this employer? Yes _____; No _____. If yes, please explain the circumstances. _____

May the Church contact your present employer? Yes _____ No _____. If not, who should be contacted for current/last employment verification?

Employer #2

Name _____

Address _____

Telephone _____; Your job title _____

Name and phone number of supervisor _____: Salary rate per year _____

Your date of hire _____; Your date of termination _____; Work performed _____

Reason for leaving _____

How many days did you work after giving notice of leaving? _____

Were you ever disciplined, warned or counseled about your job performance, attendance or any other work-related matters by this employer? Yes _____; No _____. If yes, please explain the circumstances. _____

May the Church contact your present employer? Yes _____ No _____. If not, who should be contacted for current/last employment verification?

Use additional copies of this page as necessary.

The information contained in this application is correct to the best of my knowledge. I authorize Church Street to obtain information from references, employers and other churches listed herein. I also authorize any references

churches or other organizations or employers listed in this application to give you any information, including opinions, that they may have regarding my character and fitness for the job for which I am applying. In consideration of the receipt and evaluation of this application by Church Street, I hereby release any individual, church, children's organization, charity, employer, reference, or any other person or organization, both collectively and individually, from any and all liability for damages of whatever kind of nature which may at any time result to my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by in this application.

Should my application be accepted, I agree to be bound by the Bylaws and Policies of the Church, which are adopted from time to time, and to refrain from unscriptural conduct in the performance of my services on behalf of the Church. I have been apprised of, understand and support the church's position on the problem of child abuse.

I understand that the Church desires to protect its members and therefore give my permission for Church leadership to conduct a criminal background check on me and to maintain my finger prints and photo ID on file.

I further state that I have carefully read the foregoing release and know the contents thereof; and sign this release as my own free act. I understand that any misrepresentation or omission of a material fact on my application may be justification for refusal of employment or dismissal without advanced notice.

In the event I am employed, I understand that all employees are subject to termination at the discretion of the Church. If, in the event I choose to voluntarily terminate my employment, I am free to do so at any time, and if I choose to give proper notice of termination, the Church may either permit me to continue my employment during the notice period or may accept my resignation immediately.

I understand that, in the event I am employed by the Church, my compensation (if any), hours of service and all other terms and conditions of employment are subject to modification or change by the Church at the Church's discretion.

I understand that, if employed, any misrepresentation made by me completing this application shall be considered sufficient cause for my dismissal without advance notice.

I authorize the Church to supply my employment record, in whole or in part, and in confidence, to any prospective or future employer, governmental agency, or other party, with legal and proper interest therein.

Applicant's Signature _____ Date _____

Email Address: _____